

Class Attendance

It is expected that every student will attend every class. Class attendance will be recorded. Please advise the teaching assistant in advance if you expect to miss a class.

If a student misses one of his/her team's case presentations, in lieu of his/her participating in that presentation he/she is required to submit the PowerPoint™ presentation that he/she would have presented had he/she not missed the class in addition to a 1000 word paper containing a critical analysis of the topics covered in the presentation. The presentation and paper are due one week after the missed class and should be uploaded to the course stellar site under the "Homework" tab. At the discretion of the faculty the student may also be required to provide an oral presentation arranged outside of normal class time.

If a student misses more than one class not involving his/her team's presentation, then for each incremental missed class the student must submit a 750 word paper related to the topics discussed in class on the day of absence. A suitable paper might be a critical review of a published article related to the topic (in this case a copy of the article should be submitted with the paper). The paper will be due one week following the absence and should be uploaded to the course stellar site under the "Homework" tab.

The student may be required to revise unsatisfactory submitted papers/presentations.

Sloan Professional Standards

We subscribe to the MIT Sloan professional standards and MIT's standards of Academic Integrity. Please arrive on time for class with uninterrupted attendance for the duration of the class. Furthermore, please maintain a professional atmosphere. This includes, but is not limited to, silencing and not using computers or mobile electronic devices during class.

Grading

Students will receive a letter grade for the course on the basis of (1) oral presentations and presentation materials, (2) response papers and (3) classroom participation (papers submitted in lieu of missed classes are counted as part of classroom participation).

Response Papers

For each class involving assigned reading, response papers will be due. These papers should involve a short response to the question posed. Content, not length, is valued. The maximum length is 500 words – this length is a limit not a target. Text copied from questions, is not considered part of total word count. You may use bulleted format if appropriate. **All response papers should be uploaded to course stellar site by 9am the day of class.** Response papers are individual assignments – collaboration is not allowed unless specifically specified to be a team project. Grading will be on a ✓+, ✓, ✓- basis.

Website

Course materials available in electronic format will be posted on the course's website located on the MIT Stellar Course Management System. All presentations and papers are to be submitted on the course's website under the "Homework" tab.

Providing Feedback to the Outside Presenters

The outside presenters, who make the initial presentation of each case in this course, are not invited to attend the student presentations in order that the students and faculty feel uninhibited in discussing the biomedical business concepts. **However, it is required that the student members of each team make arrangements with the outside presenter to meet and share the results of their analyses before the end of the course. Also, post a brief summary of that meeting to the stellar site.**